



Lacrosse Nova Scotia Board of Director Role Description

PRESIDENT

The President provides leadership to the Lacrosse Nova Scotia (LNS) Board of Directors and acts as a liaison between the Board and the Association's members, the community, Lacrosse Canada (LC), and other stakeholders. The President facilitates the operations and deliberations of the Board, including acting as Chair of all Board and Member meetings, and ensures the Association is maintaining its legal requirements under its bylaws, policies, and other governance. The President represents the Association when meeting with other bodies, such as LC, Sport Nova Scotia (SNS), etc. and represents the Association.

SKILL SET:

- This position should be filled by someone who is fully committed to the role and the mission of the Association. The person should add value to the role. The President's mission is to develop an understanding of the membership's expectations and needs.
- The individual should have prior background in leadership, management, and/or supervisory. An understanding and acceptance of the legal duties, responsibilities, and liabilities of non-profit associations and experience in chairing meetings and public speaking is a must.
- The individual must demonstrate commitment to the Association's objectives, mission, goals, and values, as well as a willingness to devote the time to carry out the responsibilities.
- The individual should have skills in strategic planning and the ability to delegate and direct tasks. The ability to macro-manage through effective delegation would be an asset, as would a forward, progressive, and holistic vision; and
- The individual should exhibit exemplary verbal and written communication skills. They must also respect the confidences of colleagues while balancing tact and diplomacy and be willing to challenge and constructively criticize.

SPECIFIC RESPONSIBILITIES:

- Keeps the Board focused on advancing the vision, mission, and strategic plan of LNS.
- Ensures the Board develops strategies, plans, and policies to guide LNS.
- Ensures that the Board attends to its internal governance functions, including those relating to the orientation of new Board members and to the Board's evaluation of its own performance, including accountability for completing their tasks according to policies and bylaws.
- Provides direction and support to the Directors, including committees, and remains positive, constructive, and professional at all times.
- Plays a leading role in communicating externally the vision, mission, and values of LNS and providing information about LNS activities that is consistent with the views of the Board of Directors.
- Represents LNS at meetings and events of Lacrosse Canada.
- Serves as ex-officio member of all LNS committees.



- Prepares with the Secretary the agenda and related documents for meetings of the Board of Directors and of the members, and ensures such meetings are conducted in accordance with the Articles, Bylaws, and any other applicable policies.
- Chairs meetings of the Board, Executive, and the members.
- Reviews any issues of concern to the Board with the Directors and discusses issues confronting the Association with the Board of Directors.
- Monitors financial planning and reports with the VP Finance and is one of the financial signings authorities for the Association.
- Has custody and control of all LNS property.
- Signs contracts, documents, or any written instrument, authorized by the Board of Directors and requiring a signature for the Association; and
- In the event the President resigns, is disqualified, or otherwise, all rights associated with the position previously held are relinquished.

RELATIONSHIPS:

Accessible to all Directors and the general membership seeking answers to the Association's dealings and practices. Works in collaboration with the Directors to achieve the Association's mission of advancing and fostering the sport of lacrosse.

TIME COMMITMENT:

Monthly Time Commitment is approximately 40 hours per month allocated as follows:

- Approximately 28-34 hours for work requirements.
- 6 hours for meetings with the Executive, Board and attending functions and AGM's - one weekend annually for Lacrosse Canada AGM, one weekend annually for Lacrosse Canada Semi-Annual General Meeting

KEY TRAITS:

- Organized; punctual; public speaking; flexible; ability to advocate for LNS; delegation; member relations; ability to chair meetings; accountability for funding; ability to develop key stakeholder relationships within the NS sport system for e.g., CCH, SNS, CSIA.